# Executive Summary

## AP-05 Executive Summary - 91.200(c), 91.220(b)

**1. Introduction**

The Village receives Community Development Block Grant (CDBG) funds on an annual basis from the U.S. Department of Housing and Urban Development (HUD).  Funds must be utilized to assist low- and moderate- income individuals. HUD requires the submission of an Action Plan to identify the actions to be undertaken during the CDBG Program Year.

As the Village begins the fourth year of the CDBG Five Year Consolidated Plan, the Community Development Department has prepared the Village's 2023 Action Plan, which complies with the established parameters of the CDBG program and the Five-Year Consolidated Plan, as amended, concentrates activities in eligible neighborhoods and satisfies established community needs.  The Village expects to receive $378,404 from the U.S. Department of Housing and Urban Development (HUD) to fund the 2023 Annual Action Plan.  In addition to the annual entitlement, the Village expects to receive $0 in program income and anticipates carryover funds of $492,821 for a total amount of $871,225 in CDBG funds.

The Village will use funds for administration of the CDBG program, planning and capacity building, public service agencies, Residential Rehabilitation Program, Handyworker Program, Economic Development Assistance, transitional home renovation, and public facility and public infrastructure improvements.  A table summarizing the activities is listed in the attached:

|  |  |  |
| --- | --- | --- |
| **Activity** | **Description** | **Amount** |
| Planning and Administration | Advertising, subscription dues, travel, administration costs, planning, fair housing initiatives, CDBG consultant. | $74,645 |
| Center for Enriched Living | Day programs for persons with disabilities | $5,000 |
| Children’s Advocacy Center | Counseling and support services for abused/neglected children and their families | $5,760 |
| Clearbrook | Recreational programs for home-based program participants with disabilities | $3,000  |
| Fellowship Housing Corporation | Transitional housing program for women and children | $7,000  |
| Journeys the Road Home | Referrals and support services for homeless | $10,000  |
| Life Span | Legal assistance for victims of domestic abuse | $5,000  |
| Northwest Compass | Housing case management & supportive services | $10,000  |
| Suburban Primary Health Care Council | Subsidized health care | $10,000  |
| WINGS | Homeless assistance program for abused women | $1,000  |
| Handyworker Program | Minor home repair assistance for seniors/persons with disabilities. | $3,000  |
| Residential Rehab Loan Program | Rehabilitation program for owner-occupied residential units | $120,000  |
| Residential Rehab Loan Program Admin | Administration of the Residential Rehab Loan Program | $12,000  |
| Economic Development Assistance | Economic development assistance for business development and job creation/retention | $45,000  |
| Harbour House Renovation | Kitchen remodel, flooring replacement, exterior grading/drainage improvements, interior painting, and front door replacement | $37,000  |
| Jennings House Renovation | Renovation of home for girls including, bathroom renovation, addressing lead-based paint hazards, and exterior improvements | $200,000  |
| Barn (Senior Center) | Replace emergency access and construct deck | $107,000  |
| Sidewalk Replacement – Area 9 | Replacement of existing sidewalk | $20,000 |
| Future Public Infrastructure | Future public infrastructure improvement  | $195,820 |
| **Total** | **$871,225** |

**2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Annual Action Plan is submitted to the U.S. Department of Housing and Urban Development (HUD) annually and constitutes the Village’s application to HUD for grants under the CDBG programs.  The proposed activities address the needs and objectives described in the Strategic Plan, a component of the 2020-2024 Consolidated Plan.  Every year the activities proposed to be funded by CDBG allocations to the Village of Schaumburg are described within the Annual Action Plan.

The activities in the Annual Action Plan relate to the goals, funding sources, the Village-identified needs and the local objectives of the community, as described in the Strategic Plan.  The priorities established in the Consolidated Plan include:

* Affordable Housing
* Public Services
* Homeless/Continuum of Care
* Special Needs (Populations that HUD considers to be CDBG eligible without verifying income, such as seniors, persons with disabilities, abused/neglected children, victims of domestic abuse)
* Other Public Services (Non-Homeless and Non-Special Needs
* Public Infrastructure
* Public Facilities
* Economic Development
* Planning & Administration

**3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Since the Village became an entitlement community, the Village has received over 10.8 million CDBG entitlement dollars to assist low- and moderate-income residents.  Funds have been used for a variety of projects, including public infrastructure, public facility construction and improvements, public services, and economic development.

Additionally, the Village has funded housing programs, including the Residential Rehabilitation Program, the First Time Buyer's Program and Handyworker Program.  Some of the housing programs have generated program income, which is the repayment of loans provided through these programs.  Loans are typically repaid when the homeowner sells the home.  Since administering the CDBG program, the Village has received approximately $1,114,022 in program income.  Program income is reused towards CDBG-eligible projects.

In 2009, the Village utilized approximately $93,000 towards energy retrofits on non-profit owned buildings that provide CDBG-eligible housing services.  These CDBG funds (referred to as CDBG-R funds) were provided to the Village as part of the American Recovery and Reinvestment Act.

In 2020, HUD allocated the Village $929, 915 in CDBG-CV funds through the Coronavirus Aid, Relief and Economic Security Act (CARES Act).  Funds are required to be used to prevent, prepare for, and respond to the coronavirus pandemic.  Funds were used for administration of the CDBG-CV funds, economic development to retain jobs and public service programs. The Village has approximately $97,410 remaining in CDBG-CV funds.

**4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Before adoption of the 2023 Action Plan, the Village made available information (including the amount of assistance anticipated, the various activities that will be undertaken, and the amount that will benefit persons of low- and moderate-income) to citizens, public agencies, and other interested parties.  Furthermore, the Village plans to minimize displacement of persons and to assist any persons displaced.

The Village of Schaumburg will make the 2023 Annual Action Plan available for a 30-day public comment period.  Publication of the comment period will occur on June 19, 2023, with comments accepted between June 20, 2023, and July21, 2023.  During the public comment period, a public hearing will be held on July 6, 2023. Final approval of the 2023 Action Plan is scheduled for review by the Village Board on July 11, 2023, following review by the Health and Human Services Committee at their meeting on June 22, 2023. Following completion of the public comment period, Staff will finalize the Action Plan for submittal to HUD.

Prior to the comment period, the Village published a combined notice for the public hearing and public comment period in the Daily Herald.  A copy of the plan was made available at Village Hall.  The Village also posted a draft of the plan on the Village website.  Upon request, the Village can provide copies of the plan to interested residents or organizations.

**5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

[A summary of the public hearing will be provided here. The minutes from the public hearing will be attached prior to submission of the Action Plan to HUD.]

**6. Summary of comments or views not accepted and the reasons for not accepting them**

[A summary of any comments will be provided here. The minutes from the public hearing will be attached prior to submission of the Action Plan to HUD.]

**7. Summary**

The 2020-2024 CDBG Five-Year Consolidated Plan addresses the community development needs of the Village, outlines available programs and resources, and establishes a strategy for prioritizing and addressing these needs. The Annual Action Plan identifies projects, programs or activities that the Village of Schaumburg expects to accomplish over the next year to address the priorities listed within the Five-Year Consolidated Plan. The strategies identified largely address the expenditures of the Village's annual CDBG allocation; however, the success of this plan is largely dependent on the efforts and resources of other private and public agencies and organizations.

## PR-05 Lead & Responsible Agencies - 91.200(b)

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| **Agency Role** | **Name** | **Department/Agency** |
| --- | --- | --- |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| CDBG Administrator | SCHAUMBURG | Community Development Department |

Table 1 – Responsible Agencies

**Narrative**

The Village of Schaumburg's Community Development Department will administer the CDBG Program.  The Village is an entitlement community, which means that the Village annually receives CDBG funds from HUD.  Additional departments may provide oversight of specific programs.  For example, the Engineering & Public Works Department oversees public infrastructure improvements and some public facility projects, and the Economic Development Department manages economic development programs.

**Consolidated Plan Public Contact Information**

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## AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

**1. Introduction**

The Village consulted with several agencies that provide housing and public services.  The Village also conducted public hearings for input and met with other governmental agencies.

As part of the development of the Five-Year Consolidated Plan, the Village compiled a list of 170 agencies and organizations, including schools, banks, public service agencies, local community organizations, apartment complexes, homeowner’s associations, and places of worship.  Government agencies, including neighboring municipalities, departments within the Village, and various departments of Cook County were also consulted for feedback.

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The Housing Authority of Cook County (HACC) is the public housing provider for Schaumburg.  The HACC currently assists 467 households (943 total individuals) in Schaumburg.  This includes standard Housing Choice Vouchers as well as participants in the Veterans Affairs Supportive Housing (VASH), Family Unification Program (FUP-F and FUP-Y), Emergency Housing Vouchers, and Colbert class members. 122 individuals are 62 and older and 329 individuals are under age 18.

The Village’s Community Development Department administers the CDBG program and has regular contact with housing providers and governmental health, mental health and service agencies.  The Village also has a Nursing and Senior Services Division and a Social Services Division, which provides family counseling, social work, nursing, and programs geared towards teens and the elderly.

Village Staff works closely with North West Housing Partnership (NWHP) to discuss housing needs and resources in the Village.  NWHP administer the Village’s Residential Rehabilitation Program. Additionally, Staff has coordinated with the local Habitat for Humanity, which offers assistance for home modifications.  Partnerships with these agencies help the Village to fill a gap in service.  In some instances, residents may not meet the criteria of the Residential Rehabilitation Program or Handyworker Program and the village can make appropriate referrals to other entities.

Additionally, the Village has had meetings with public service agencies and provided potential locations for permanent supportive housing.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

As part of the Five-Year Consolidated Plan development, the Village coordinated with the Alliance to End Homelessness in Suburban Cook County, which is the Continuum of Care provider for suburban Cook County.  The Alliance’s role is to articulate the best possible system to address homelessness, address weaknesses in the present system and marshal resources necessary to move towards collaborative goals.  The Village received applications from public service agencies that are part of the Continuum.

The Village also conducted outreach to existing subrecipients to assess Covid-19 impacts to various agencies.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Emergency Solutions Grant (ESG) funds may be used for street outreach, emergency shelter, homelessness prevention, rapid re-housing assistance, HMIS, and administrative activities to administer these programs.  The ESG program provides funding to:

* Engage homeless individuals and families living on the street;
* Improve the number and quality of emergency shelters for homeless individuals and families;
* Help operate shelters;
* Provide essential services to shelter residents;
* Rapidly re-house homeless individuals and families; and
* Prevent families and individuals from becoming homeless.

The Village of Schaumburg is not an ESG entitlement community and is not responsible for consulting with the Continuum of Care on the allocation and use of ESG funds.  Cook County receives ESG funds for distribution throughout suburban Cook County.  Cook County encourages input through their public participation process on how ESG funds are distributed.

The Alliance to End Homeless in Suburban Cook County is the HMIS lead for suburban Cook County. The Alliance has an HMIS committee that reviews the HMIS policy manual annually and recommends changes, if needed, for adoption by the Alliance Board.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

Table 2 – Agencies, groups, organizations who participated

|  |  |  |
| --- | --- | --- |
| 1 | **Agency/Group/Organization** | ARLINGTON HEIGHTS |
| **Agency/Group/Organization Type** | Other government - Local |
| **What section of the Plan was addressed by Consultation?** | 2023 Action Plan |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Arlington Heights is part of the Northwest Suburban CDBG Network, which consists of CDBG entitlement communities in the northwest suburbs. The network was created to collaborate and streamline the CDBG process. |
| 2 | **Agency/Group/Organization** | DES PLAINES |
| **Agency/Group/Organization Type** | Other government - Local |
| **What section of the Plan was addressed by Consultation?** | 2023 Action Plan |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Des Plaines is part of the Northwest Suburban CDBG Network, which consists of CDBG entitlement communities in the northwest suburbs. The network was created to collaborate and streamline the CDBG process. |
| 3 | **Agency/Group/Organization** | HOFFMAN ESTATES |
| **Agency/Group/Organization Type** | Other government - Local |
| **What section of the Plan was addressed by Consultation?** | 2023 Action Plan |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Hoffman Estates is part of the Northwest Suburban CDBG Network, which consists of CDBG entitlement communities in the northwest suburbs. The network was created to collaborate and streamline the CDBG process. |
| 4 | **Agency/Group/Organization** | MOUNT PROSPECT |
| **Agency/Group/Organization Type** | Other government - Local |
| **What section of the Plan was addressed by Consultation?** | 2023 Action Plan |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Mount Prospect is part of the Northwest Suburban CDBG Network, which consists of CDBG entitlement communities in the northwest suburbs. The network was created to collaborate and streamline the CDBG process. |
| 5 | **Agency/Group/Organization** | PALATINE |
| **Agency/Group/Organization Type** | Other government - Local |
| **What section of the Plan was addressed by Consultation?** | 2023 Action Plan |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Palatine is part of the Northwest Suburban CDBG Network, which consists of CDBG entitlement communities in the northwest suburbs. The network was created to collaborate and streamline the CDBG process. |
| 6 | **Agency/Group/Organization** | SKOKIE |
| **Agency/Group/Organization Type** | Other government - Local |
| **What section of the Plan was addressed by Consultation?** | 2023 Action Plan |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Skokie is part of the Northwest Suburban CDBG Network, which consists of CDBG entitlement communities in the northwest suburbs. The network was created to collaborate and streamline the CDBG process. |
| 7 | **Agency/Group/Organization** | Suburban Primary Health Care Council |
| **Agency/Group/Organization Type** | Services-Health |
| **What section of the Plan was addressed by Consultation?** | 2023 Action Plan |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | This agency submitted a public service application for 2023 CDBG funds.  |
| 8 | **Agency/Group/Organization** | Children's Advocacy Center |
| **Agency/Group/Organization Type** | Services-ChildrenServices - Victims |
| **What section of the Plan was addressed by Consultation?** | 2023 Action Plan |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | This agency submitted a public service application for 2023 CDBG funds.  |
| 9 | **Agency/Group/Organization** | Center for Enriched Living |
| **Agency/Group/Organization Type** | Services-Persons with Disabilities |
| **What section of the Plan was addressed by Consultation?** | 2023 Action Plan |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Center for Enriched Living submitted a public service application for 2023 CDBG funds.  |
| 10 | **Agency/Group/Organization** | FELLOWSHIP HOUSING CORPORATION |
| **Agency/Group/Organization Type** | Services - Housing |
| **What section of the Plan was addressed by Consultation?** | 2023 Action Plan |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Fellowship Housing Corporation submitted a public service application for 2023 CDBG funds.  |
| 11 | **Agency/Group/Organization** | Journeys from PADS to HOPE |
| **Agency/Group/Organization Type** | Services-homeless |
| **What section of the Plan was addressed by Consultation?** | 2023 Action Plan |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Journeys submitted a public service application for 2023 CDBG funds.  |
| 12 | **Agency/Group/Organization** | Life Span |
| **Agency/Group/Organization Type** | Services-Victims of Domestic Violence |
| **What section of the Plan was addressed by Consultation?** | 2023 Action Plan |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | LifeSpan submitted a public service application for 2023 CDBG funds.  |
| 13 | **Agency/Group/Organization** | LITTLE CITY FOUNDATION |
| **Agency/Group/Organization Type** | Services-Persons with Disabilities |
| **What section of the Plan was addressed by Consultation?** | 2023 Action Plan |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Little City Foundation submitted an application for 2023 CDBG funds.  |
| 14 | **Agency/Group/Organization** | Northwest Compass |
| **Agency/Group/Organization Type** | Services - HousingServices-homelessServices-EducationServices-Employment |
| **What section of the Plan was addressed by Consultation?** | 2023 Action Plan |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Northwest Compass submitted a public service application for 2023 CDBG funds.  |
| 15 | **Agency/Group/Organization** | WINGS |
| **Agency/Group/Organization Type** | Services - HousingServices-Victims of Domestic ViolenceServices-homeless |
| **What section of the Plan was addressed by Consultation?** | 2023 Action Plan |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | WINGS submitted a public service application for 2023 CDBG funds.  |
| 16 | **Agency/Group/Organization** | Harbour |
| **Agency/Group/Organization Type** | Services - HousingServices-homeless |
| **What section of the Plan was addressed by Consultation?** | 2023 Action Plan |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | The Harbour submitted a 2023 application for renovations to their transitional home.  |
| 17 | **Agency/Group/Organization** | Big Barn Preschool |
| **Agency/Group/Organization Type** | Services – Childcare |
| **What section of the Plan was addressed by Consultation?** | 2023 Action Plan |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Big Barn Preschool submitted a public service application for 2023 CDBG funds.  |
| 18 | **Agency/Group/Organization** | Clearbrook |
| **Agency/Group/Organization Type** | Services-Persons with Disabilities |
| **What section of the Plan was addressed by Consultation?** | 2023 Action Plan |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Clearbrook submitted an application for 2023 CDBG funds.  |

**Identify any Agency Types not consulted and provide rationale for not consulting**

The Village mailed applications to various public service agencies that have shown a current or past interest in CDBG funding.  Some agencies opted not to apply or participate in the process.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

| **Name of Plan** | **Lead Organization** | **How do the goals of your Strategic Plan overlap with the goals of each plan?** |
| --- | --- | --- |
| Continuum of Care | Alliance to End Homelessness in Suburban Cook County | As part of the Five-Year Plan, the Village has identified Homelessness and Continuum of Care as a priority. The Village will continue to provide CDBG funds to public service agencies that provide homeless and continuum services.  |

Table 3 - Other local / regional / federal planning efforts

## AP-12 Participation - 91.401, 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation**

**Summarize citizen participation process and how it impacted goal-setting**

Before adoption of the Annual Action Plan, the Village will hold a public hearing on July 6, 2023. The Health and Human Services Committee is scheduled to review the plan on June 22, 2023.

The Action Plan will be posted for the minimum 30-day public comment period between June 20, 2023, and July 21, 2023, as required by HUD. Public notice was published in the Daily Herald and included the time, location, and sufficient information about the subject of the hearing to allow for informed public comment.  Copies of the entire plans were available for review at Village Hall and available on the Village webpage during the public comment period.  In addition, the Village will be prepared to provide free copies of the plans to residents and groups upon request.

This public hearing was held in person at Village Hall (101 Schaumburg Court).  Special accommodations for persons with disabilities could be made for those who wanted to participate in the hearing.

The Village will consider any written or verbal comments received during the review period. A summary of these comments and a summary of any comments not accepted and the reasons for not accepting them will be incorporated into the final plans.

**Citizen Participation Outreach**

| **Sort Order** | **Mode of Outreach** | **Target of Outreach** | **Summary of****response/attendance** | **Summary of****comments received** | **Summary of comments not accepted and reasons** | **URL (If applicable)** |
| --- | --- | --- | --- | --- | --- | --- |
| 1 | Public Notice – 2023 Action Plan | Non-targeted/broad community | A public notice was published in the newspaper on June 19, 2023, to let the public know that the Village was holding a public hearing for the 2023 Action Plan.The public notice also included the 30-day comment period between June 20, 2023, and July 21, 2023. | To be updated following the 30-day comment period. | To be updated following the 30-day comment period. |  |
| 2 | Public Hearing – 2023 Action Plan | Non-targeted/broad community | The Village is scheduled to hold a public hearing on July 6, 2023, for the 2023 Action Plan. | To be updated following the public hearing. | To be updated following the public hearing. |  |
| 3 | Public Meeting – 2023 Action Plan | Non-targeted/broad community | The Health and Human Services (HHS) Committee is scheduled to discuss the 2023 Action Plan at their meeting on June 22, 2023. | To be updated following the HHS meeting. | To be updated following the HHS meeting. |  |

Table 4 – Citizen Participation Outreach

# Expected Resources

## AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

**Introduction**

The primary funding source for the plan is the Village’s CDBG allocation.  For Program Year 2023, the Village's annual entitlement amount is $378,404.  The Village anticipates a total of $492,821 in carryover funds from Program Year 2022, which will be utilized in Program Year 2023.

In addition to the annual allocation and carryover funds, program income can also be used as a source of CDBG funding.  Program income is generated from the repayment of loans issued through the Residential Rehabilitation Program.  For the Residential Rehabilitation Program, the loan is repaid in 30 years, when the home is sold, when the home is no longer the participant’s primary residence, or when there is a change of title, whichever occurs soonest.  The first Residential Rehabilitation Loan was issued in 1997, so the loans will become due starting in 2027 if they have not yet been repaid.    The loans could be due sooner if a home is sold, there is change of title or the home is no longer the owner’s primary residence.

In the past 5 years, the Village has received approximately $246,463 in program income (approximately $49,292 per year). Although this has been the standard, the Village cannot rely on program income as a regular source of funding.  Program income is the repayment of loans typically through the Residential Rehabilitation Program. Loans will only be due for those individuals that sell their home, change title or no longer use the home as a primary residence.  Due to the inconsistency in receiving program income, the Village is not anticipating any program income to be received.  Once the Village receives $25,000 in program income, it must be reported to HUD and used for CDBG-eligible activities.

**Anticipated Resources**

| **Program** | **Source of Funds** | **Uses of Funds** | **Expected Amount Available Year 1** | **Expected Amount Available Remainder of ConPlan** **$** | **Narrative Description** |
| --- | --- | --- | --- | --- | --- |
| **Annual Allocation: $** | **Program Income: $** | **Prior Year Resources: $** | **Total:****$** |
| CDBG | public - federal | AcquisitionAdmin and PlanningEconomic DevelopmentHousingPublic ImprovementsPublic Services | 378,404 | 0 | 492,821 | 871,225 | 378,404 | The Village anticipates an annual allocation of $378,404. Program Year 2023 is Year 4 of 5 of the Five-Year Consolidated Plan. |

Table 1 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The CDBG Program does not require the match of funds.  Schaumburg, like other public and private agencies, has limited resources to address the numerous needs identified in the Five-Year Plan.  The Village uses its CDBG funds on an annual basis to address these stated needs.  The Village does not qualify for formula allocations for Emergency Shelter Grant (ESG) funds or for Housing Opportunities for Persons with AIDS (HOPWA).  HOPWA is administered by the City of Chicago for the metropolitan area.   Since the Village has joined the Cook County HOME Consortium, there is potential for HOME funds to be used for additional housing activities in the Village.

Since the Village does not have the resources to address all of the community’s needs by itself, it depends on outside resources to help address those unmet needs.  The Village will seek to leverage outside resources by using its CDBG funds as seed money where appropriate.  The greatest resources are local social service agencies.  These agencies provide much of the manpower and overhead to address many of the Village’s housing and community development needs. While the Village, county, or state often supplies limited cash resources, it is the individual agencies that provide the coordination and networking to provide necessary public services.

The Village is contributing CDBG funds to 2 public facility projects (Harbour House and Jennings House). The Village is budgeting funds for an additional public facility project for the Village’s senior center (known as the Barn) and for the Village’s public infrastructure program to replace or improve public infrastructure in a census block group identified by HUD as CDBG eligible.

Applications were submitted that are not proposed to be funded. Big Barn Preschool submitted an application for $8,000 to assist one family with subsidized childcare. The Village is proposing not to fund this agency based on the limited amount of funds for public services, the agency’s lack of experience with CDBG, and the cost per client. Little City Foundation submitted an application for $5,000 for recreational programs for persons with disabilities; however, informed the Village that they would be withdrawing their application.

The Village waives permit fees (up to $5,000) for CDBG-funded projects to help defray costs.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The Village is researching low-income areas for public infrastructure projects, which may include street, sidewalk or other improvements.

**Discussion**

The Village anticipates having $871,225 available during PY 2023.

# Annual Goals and Objectives

**AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)**

**Goals Summary Information**

| **Sort Order** | **Goal Name** | **Start Year** | **End Year** | **Category** | **Geographic Area** | **Needs Addressed** | **Funding** | **Goal Outcome Indicator** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | Affordable Housing | 2023 | 2023 | Affordable Housing |   | Maintain & Improve Owner Occupied Housing | CDBG: $135,000 | Homeowner Housing Rehabilitated: 10 Household Housing Unit |
| **2** | Homeless/Continuum of Care Public Services | 2023 | 2023 | Homeless |   | Support Homeless/Continuum of Care Public Services | CDBG: $28,000 | Homelessness Prevention: 144 Persons Assisted |
| **3** | Special Needs Public Services | 2023 | 2023 | Non-Homeless Special Needs |   | Support Special Needs Public Services | CDBG: $18,760 | Public service activities other than Low/Moderate Income Housing Benefit: 151 Persons Assisted |
| **4** | Other Public Service (Non-Housing/Non Special Need | 2023 | 2023 | Non-Housing Community Development |   | Support Other Public (Non Special Needs & Housing) | CDBG: $10,000 | Public service activities other than Low/Moderate Income Housing Benefit: 35 Persons Assisted |
| **5** | Public Facilities | 2023 | 2024 | Public Facilities |   | Public Facilities | CDBG: $344,000 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 230 Persons AssistedPublic Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 2 Households Assisted |
| **6** | Public Infrastructure | 2023 | 2024 | Public Infrastructure |   | Public Infrastructure | CDBG: $195,820 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 565 Persons Assisted |
| **7** | Economic Development | 2023 | 2023 | Economic Development |   | Economic Development | CDBG: $45,000 | Jobs created/retained: 3 Jobs |
| **8** | Planning & Administration | 2023 | 2023 | Planning & Administration |   | Planning & Administration | CDBG: $74,645 | N/A (Administration of the CDBG Program) |

Table 2 – Goals Summary

**Goal Descriptions**

|  |  |  |
| --- | --- | --- |
| **1** | **Goal Name** | Affordable Housing |
| **Goal Description** | The Village will provide a Residential Rehabilitation Program and Handyworker Program to assist low- and moderate-income residents with eligible home improvements and repairs. It is estimated that a minimum of 6 households will be assisted through the Handyworker Program and minimum of 4 households will be assisted through the Residential Rehab Program. The Village will also continue to contract out the Residential Rehab Program to North West Housing Partnership. |
| **2** | **Goal Name** | Homeless/Continuum of Care Public Services |
| **Goal Description** | The Village will fund public services to provide homeless and homeless prevention services, housing support and case management, transitional housing, and emergency housing.  |
| **3** | **Goal Name** | Special Needs Public Services |
| **Goal Description** | The Village will fund public services to provide supportive services for abused and neglected children, persons with disabilities, and victims of domestic violence. |
| **4** | **Goal Name** | Other Public Service (Non-Housing/Non Special Need |
| **Goal Description** | The Village will fund other public services that do not provide homeless or special needs services, including subsidized healthcare  |
| **5** | **Goal Name** | Public Facilities |
| **Goal Description** | The Village will fund 3 public facility projects.   The 3 public facility projects include the Harbour House renovation (7 persons assisted) and Jennings House renovation (6 persons assisted).The Village will also be completing the emergency access and construction of the deck on the Village’s Senior Center (known as The Barn).  |
| **6** | **Goal Name** | Public Infrastructure |
| **Goal Description** | The Village will fund at least 1 public infrastructure project.  The Village is currently evaluating projects and will identify the location in conjunction with the Village’s Capital Improvement Program process.  The project selected will be located in one a census-block group that is identified by HUD as CDBG eligible. If the Jennings House (public facility project) doesn’t move forward with CDBG funds, then additional funds could be allocated towards the public infrastructure project.   |
| **7** | **Goal Name** | Economic Development |
| **Goal Description** | The Village will offer funding to businesses for job creation/retention.   |
| **8** | **Goal Name** | Planning & Administration |
| **Goal Description** | The Village will utilize funds for staff to administer the CDBG program.  This includes salary, advertising, supplies, etc. needed to administer the CDBG program.  The Village is also budgeting $5,040 in funds to continue to keep the CDBG consultant to help provide guidance on CDBG policy and programs.  |

## AP-35 Projects - 91.420, 91.220(d)

**Introduction**

The Village has identified the following eligible projects, which will address the proposed goals identified within the Strategic Plan.

| **#** | **Project Name** |
| --- | --- |
| 1 | Planning & Administration |
| 2 | Residential Rehab Program & Admin |
| 3 | Handyworker Program |
| 4 | Public Services |
| 5 | Economic Development Assistance |
| 6 | Harbour Home Renovation |
| 7 | Jennings House Renovation |
| 8 | Barn/Senior Center Renovation |
| 9 | Public Infrastructure Improvements |

Table 3 – Project Information

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Schaumburg’s Annual Action Plan works to further the goals and objectives of the Consolidated Plan.  The 2023 Action Plan seeks to fund projects that are able to meet the needs of the homeless, low income, youth, elderly, disabled and underserved.  HUD allows entitlement communities to utilize a maximum of 15% entitlement funds plus 15% of the previous year’s program income for public service projects.  The subrecipients provide invaluable services and activities for the low- and moderate-income residents of Schaumburg; therefore, the Village will continue to monitor sub-recipients to ensure that CDBG funds are used efficiently and that the underserved needs of Schaumburg are effectively being met.

## AP-38 Project Summary

**Project Summary Information**

|  |  |  |
| --- | --- | --- |
| **1** | **Project Name** | Planning & Administration |
| **Target Area** |   |
| **Goals Supported** | Planning & Administration |
| **Needs Addressed** | Planning & Administration |
| **Funding** | CDBG: $74,645 |
| **Description** | HUD allows communities a 20% administration cap.  Schaumburg will receive an allocation of $378,404.  Based on this amount, $75,681 is available for eligible CDBG administration & planning activities.  The Village anticipates spending $74,645 of the CDBG entitlement towards administration costs and salary.  |
| **Target Date** | 9/30/2024 |
| **Estimate the number and type of families that will benefit from the proposed activities** | N/A |
| **Location Description** | Administration of the program will occur at the Robert O. Atcher Municipal Center 101 Schaumburg Court, Schaumburg, IL 60193. |
| **Planned Activities** | Examples of administration costs include but are not limited to advertising, audit, postage, travel, meetings and training, dues and subscriptions, fair housing initiatives, office supplies, document destruction.  The Village anticipates $60,000 for staff salaries who are involved in administration of the program. The Village is also budgeting $5,040 in funds to continue to keep the CDBG consultant to help provide guidance on CDBG policy and programs.  |
| **2** | **Project Name** | Residential Rehab Program |
| **Target Area** | Community wide |
| **Goals Supported** | Affordable Housing |
| **Needs Addressed** | Maintain & Improve Owner Occupied Housing |
| **Funding** | CDBG: $132,000 |
| **Description** | The Village will provide 0% interest loans to residents for code violation corrections, weatherization improvements, and to fix items in disrepair. |
| **Target Date** | 9/30/2024 |
| **Estimate the number and type of families that will benefit from the proposed activities** | The Village anticipates assisting a minimum of 4 households with home improvements through the Residential Rehabilitation Program.  |
| **Location Description** | Assistance is available community wide.  Homes must be located within the corporate boundaries of the Village of Schaumburg |
| **Planned Activities** | The Residential Rehabilitation Program provides 0% interest loans to eligible applicants.  Loans are due in 30 years or upon sale or change of title of the home, whichever occurs first.  The maximum loan amount is $25,000 for a single-family, detached home and $15,000 for a multi-family unit.  The Village will contract out with North West Housing Partnership to administer the program. |
| **3** | **Project Name** | Handyworker Program |
| **Target Area** |   |
| **Goals Supported** | Affordable Housing |
| **Needs Addressed** | Maintain & Improve Owner Occupied Housing |
| **Funding** | CDBG: $3,000 |
| **Description** | The Village provides grants for minor housing repairs for seniors and persons with disabilities. Examples of eligible projects include repair of light switches, outlets, light fixtures, caulking, repair of windows/doors, and installation of ADA grab bars and other accessibility improvements. |
| **Target Date** | 9/30/2024 |
| **Estimate the number and type of families that will benefit from the proposed activities** | The program will assist seniors and persons with disabilities.  It is anticipated that a minimum of 6 households will receive assistance.  |
| **Location Description** | Assistance is available community wide.  Homes must be located within the corporate boundaries of the Village of Schaumburg. |
| **Planned Activities** | Village Staff will administer the Handyworker Program, which provides a maximum grant of $500 to eligible homeowners.  Minor repairs include ADA improvements, electrical improvements, and other eligible repair of items. |
| **4** | **Project Name** | Public Services |
| **Target Area** |   |
| **Goals Supported** | Homeless/Continuum of Care Public ServicesSpecial Needs Public ServicesOther Public Service (Non-Housing/Non Special Need |
| **Needs Addressed** | Support Homeless/Continuum of Care Public ServicesSupport Special Needs Public ServicesSupport Other Public (Non Special Needs & Housing) |
| **Funding** | CDBG: $56,760 |
| **Description** | The Village will contract with various public services agencies who provide services to Schaumburg. Funds will be used to support housing/homeless prevention programs, housing programs for persons with special needs, victims of domestic abuse, abused/neglected children, persons with disabilities, and other low- and moderate-income populations. |
| **Target Date** | 9/30/2024 |
| **Estimate the number and type of families that will benefit from the proposed activities** | A total of 330 persons will receive assistance. |
| **Location Description** | Locations vary depending on organization.    |
| **Planned Activities** | The Village will contract with various public service agencies to provided needed services to Schaumburg residents. |
| **5** | **Project Name** | Economic Development Assistance |
| **Target Area** | Community wide |
| **Goals Supported** | Economic Development |
| **Needs Addressed** | Economic Development |
| **Funding** | CDBG: $45,000 |
| **Description** | The Village will provide business assistance for job creation/retention. |
| **Target Date** | 9/30/2024 |
| **Estimate the number and type of families that will benefit from the proposed activities** | The Village will provide assistance to small business to create or retain jobs for low- and moderate-income persons.  It is estimated that a total of 3 jobs will be created/retained. |
| **Location Description** | Assistance is available community wide.  Businesses must be located within the corporate boundaries of the Village of Schaumburg. |
| **Planned Activities** | The Village’s Economic Development Department will administer business assistance.  Assistance may include but is not limited to assistance with lease/acquisition of tenant space, acquisition of inventory, building renovations, payment of salaries, marketing/advertising, financial management education, job training, and purchase of equipment.   |
| **6** | **Project Name** | Harbour House Renovation |
| **Target Area** | Address-Specific |
| **Goals Supported** | Public Facilities |
| **Needs Addressed** | Public Facilities |
| **Funding** | CDBG: $37,000 |
| **Description** | The Village will assist the Harbour Home with renovations. The Harbour uses the home for female and transgender youth ages 16-23 and are experiencing homelessness.  |
| **Target Date** | 9/30/2024 |
| **Estimate the number and type of families that will benefit from the proposed activities** | A total of 7 persons will have improved access to the facility.  |
| **Location Description** | The home is located within Schaumburg. |
| **Planned Activities** | Proposed improvements include driveway replacement, adding insulation, foundation repair, kitchen and flooring repair, and interior repainting.  |
| 7 | **Project Name** | Jennings House Renovation |
| **Target Area** | 220 Civic Drive |
| **Goals Supported** | Public Facilities |
| **Needs Addressed** | Public Facilities |
| **Funding** | CDBG: $200,000 |
| **Description** | The Village owns Jennings House, but leases the facility to Shelter, Inc., which uses the home to provide housing for abused girls. The Village is proposing to provide exterior improvements and bathroom improvements for Jennings House. Proposed exterior improvements include tuckpointing, painting, concrete improvements and other exterior repairs. A lead-based paint inspection and risk assessment show that lead-based paint is present in the home. Asbestos is also present in the home. The Village will address lead-based paint per HUD guidelines and is using a consultant to assist in the scope of work write up. If needed, funds could also be used for temporary relocation during the renovation and lead-based paint work.Compliance with HUD requirements, including any historic preservation requirements by the state will be met.  |
| **Target Date** | 9/30/2025 |
| **Estimate the number and type of families that will benefit from the proposed activities** | The Jennings House is operated by Shelter Inc. who uses the home to provide emergency housing for abused girls ages 11 to 17.  A total of 6 girls lives in the home at any time.   |
| **Location Description** | Property is located in Schaumburg.   |
| **Planned Activities** | The Village is proposing to provide exterior improvements and bathroom improvements for Jennings House.  Proposed exterior improvements include tuckpointing, painting, concrete improvements and other exterior repairs. Proposed funds may also be used to address lead-based paint, asbestos, historic preservation, and relocation of residents during construction if needed. Scope of work also includes the use of consultants and environmental testing.If the renovation does not move forward, funds may be re-programmed for eligible public infrastructure projects. |
| **8** | **Project Name** | Barn/Senior Center Renovation |
|  | **Target Area** | Senior population of Schaumburg |
|  | **Goals Supported** | Public Facilities |
|  | **Needs Addressed** | Public Facilities |
|  | **Funding** | CDBG: $107,000 |
|  | **Description** | The Village owns the former Village Hall (known as the Barn) at 231 Civic Drive. The Barn is used for the Village’s senior center and teen center. The Village’s senior center provides the senior meal program and social programs for seniors in and around the Village. The Village is proposing to renovate and improve the emergency access for the senior center. The senior center’s emergency access is located on the second floor of the building. A deck is proposed for seniors to enjoy the outside area for meals and programming. A ramp will be added to improve the emergency accessibility for seniors in the event of an emergency.  |
|  | **Target Date** | 9/30/2025 |
|  | **Estimate the number and type of families that will benefit from the proposed activities** | Over 200 seniors visit the Barn for the senior meal program. The proposed renovation will provide an improved emergency access and amenity.  |
|  | **Location Description** | The property is located in Schaumburg at 231 Civic Drive. |
|  | **Planned Activities** | The Village is proposing to renovate and improve the emergency access for the senior center. The senior center’s emergency access is located on the second floor of the building. A deck is proposed for seniors to enjoy the outside area for meals and programming. A ramp will be added to improve the emergency accessibility for seniors in the event of an emergency. Scope of work also includes the use of consultants.  |
| **9** | **Project Name** | Public Infrastructure Improvements |
| **Target Area** | Eligible CDBG census block groups as identified by HUD. |
| **Goals Supported** | Public Infrastructure |
| **Needs Addressed** | Public Infrastructure |
| **Funding** | CDBG: $215,820 |
| **Description** | The Village will provide public improvements, which may include sidewalk replacement, street improvements, utility, pedestrian access, lighting, right of way, or other improvements. |
| **Target Date** | 9/30/2025 |
| **Estimate the number and type of families that will benefit from the proposed activities** | The population of the block groups in range in size between 565 persons and 3,305 persons. It is anticipated that a minimum of 360 low- and moderate-income persons will have improved infrastructure. The Village will complete the 2022 CDBG Sidewalk Replacement project in PY23. A substantial amount of work will be completed in PY22 with restoration and final payment made in PY23. A total of 1,550 (835 low and moderate income) persons live in this census block group. |
| **Location Description** | The Village will identify an infrastructure project within a low- and moderate-income block group as identified by HUD. There are 16 eligible low- and moderate-income census block groups as identified by HUD. The location of PY22 Sidewalk Replacement project is a census block group bounded by Schaumburg Road to the north, Braintree Drive to the east, Weathersfield Way to the south and Springinsguth Road to the west.  |
| **Planned Activities** | Staff is waiting for HUD to release updated Exception Criteria data, which determines CDBG-eligible census block groups. The Village will determine an eligible project based on any updated data received. If no updated data is provided, staff will continue to evaluate the eligible block groups to determine a project. The project location will be primarily residential and will primarily focus on improvements in the right of way, including sidewalk replacement, street improvements, utility, pedestrian access, lighting, or other improvements.The PY22 Sidewalk replacement project replaced sidewalk in a CDBG-eligible block group. Projects from public facility projects that do not move forward can be shifted to the public infrastructure projects.  |

## AP-50 Geographic Distribution - 91.420, 91.220(f)

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

For the most part, CDBG funds will be available Village-wide with a few exceptions noted below.  The Village will continue to research the low- and moderate-income areas and areas of concentration to determine whether additional funding needs to be concentrated within those areas.  The exceptions are as follows:

1. The Harbour Home is located in Schaumburg.
2. The Jennings House is located in Schaumburg.
3. The Barn is located in Schaumburg.
4. Schaumburg Sidewalk Replacement – Area 9 – This is the area bounded by Schaumburg Road to the north, Braintree Drive to the east, Weathersfield Way to the south and Springinsguth Road to the west.
5. Village staff is evaluating locations for public infrastructure improvements.  Staff is still researching potential locations based on need and eligible CDBG areas; the final locations will be incorporated into the 24/25 CIP Program.

**Geographic Distribution**

| **Target Area** | **Percentage of Funds** |
| --- | --- |
|  |  |

Table 4 - Geographic Distribution

**Rationale for the priorities for allocating investments geographically**

There are no target areas identified within the Village per HUD’s definition.  Investment is based on applications received from public service agencies.  The Village is currently researching locations for public infrastructure that are in CDBG-eligible areas.

**Discussion**

CDBG funds will be available Village-wide with a few exceptions noted above.  The Village will continue to research the low- and moderate-income areas and areas of concentration to determine whether additional funding needs to be concentrated within those areas.

## AP-75 Barriers to affordable housing -91.420, 91.220(j)

**Introduction**

The Village's plan identifies several activities that address affordable housing, including assistance to variety of public service agencies as well as Village-run programs, such as the Residential Rehabilitation Program and Handyworker Program.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The Village of Schaumburg implemented its first property tax in 2009.   The village held the property tax at the same level from 2014 through 2017, reduced it by 1% in 2018 and then 5% in 2018. The 2022 levy is equal to the levies in 2019 – 2021.  Property taxes are used to pay a portion of day-to-day Public Safety operations such as Police, Fire, and Emergency Medical Services. Previously, it was also used to pay principal and interest on bonds sold to fund infrastructure improvements and Police and Fire Pension obligations.

Overall, residential permit fees are provided at a reduced rate when compared to commercial projects.  The Village waives permit fees for non-profit agencies, and CDBG-funded projects up to $5,000.

In the past, the Village has also met with various agencies that are interested in affordable housing and has shared various locations and financial resources that could be available.

**Discussion**

The Village has policies/programs in place to assist with affordable housing.

## AP-85 Other Actions - 91.420, 91.220(k)

**Introduction**

This section discusses actions that the Village will take to address needs.  In addition to the use of CDBG funds, the Village has several non-CDBG funded programs in place to help facilitate the needs of low- and moderate-income residents.

**Actions planned to address obstacles to meeting underserved needs**

Schaumburg’s Annual Action Plan works to further the goals and objectives of the Consolidated Plan.  The 2023 Action Plan seeks to fund projects that are able to meet the needs of the homeless, low income, youth, disabled and underserved.  HUD allows entitlement communities to utilize a maximum of 15% entitlement funds plus 15% of the previous year’s program income for public service agencies.  The subrecipients provide invaluable services and activities for the low- and moderate-income residents of Schaumburg; therefore, the Village will continue to monitor subrecipients to ensure that CDBG funds are used efficiently and that the underserved needs of Schaumburg are effectively being met.

The needs of the homeless and other special populations continue to be a concern in Schaumburg.  The Annual Action Plan is designed to meet the needs of the homeless and other special populations through the continuum of care (outreach and assessment, emergency shelter, and transitional housing).  In general, public service funds were spread among agencies providing outreach and assessment, emergency shelter, housing, and other special needs.  Specifically, the Village is providing funds to Fellowship Housing Corporation, Journeys the Road Home, WINGS, and Northwest Compass.

By funding these agencies, the Village seeks to prevent and eliminate homelessness in Schaumburg.  These different public service agencies provide services for the whole continuum of care allowing for a homeless person to make the transition to permanent housing and independent living as well as preventing those at risk of becoming homeless.  The Village will continue to participate in forums and meetings such as the Alliance to End Homelessness.  Schaumburg will also collaborate with others to address area concerns such as affordable housing, day care, transportation, and other issues identified within in the Consolidated Plan.

Another obstacle to meeting underserved needs is the limited amount of developable land, rental units, and affordable housing for low- and moderate-income residents, which limits the opportunities for new construction projects.  The legislation enacted by the State of Illinois under the Affordable Housing Act lists approximately 30% of Schaumburg’s units as affordable.  The administration of the Residential Rehabilitation Program and the Handyworker Program assist eligible residents with necessary housing costs, but the Village must still be proactive to identify barriers to affordable housing.

**Actions planned to foster and maintain affordable housing**

The Village anticipates assisting a total of 144 people through public services to provide housing assistance, including services to homeless and non-homeless.  A total of $28,000 is anticipated to be utilized.

Another program goal is to foster decent and affordable housing through the Residential Rehabilitation Program.  Through the Residential Rehabilitation Program, the Village is able to foster and maintain affordable housing by reducing the cost burden for residents who would not be able to afford to rehabilitate or repair their homes without CDBG assistance.  During program year 2023, the Village plans to rehabilitate a minimum of 4 homes through the Residential Rehabilitation Program.  The Village will contract out with North West Housing Partnership to administer this program on the Village’s behalf.

The Village also will continue the Handyworker Program to assist seniors and persons with disabilities with eligible minor repairs and ADA improvements.  These minor repairs improve the quality of life for these applicants and allow for the repair of smaller items such as outlets, light switches, etc., that may not otherwise be repaired.  The Village plans to assist a minimum of 6 households with minor repairs.

The Village is also allocating funds to Harbour for renovation of their home. Proposed renovations include attic insulation, foundation repairs, driveway replacement, kitchen and flooring updates, and painting.

The Village is also allocating funds to the Jennings House for bathroom improvements, exterior improvements, and to address any lead-based paint hazards and asbestos.

**Actions planned to reduce lead-based paint hazards**

The Village of Schaumburg has implemented HUD’s lead-based paint regulations for the Village-administered programs.  Informational materials are handed out as part of the Residential Rehabilitation Program application to inform anyone requesting an application of the dangers of lead-based paint.  Additionally, if the dwelling was built prior to 1978, then the dwelling is inspected and monitored to identify any hazards. Should any lead-based paint hazards be present in the dwelling, safe work practices or abatement may be necessary depending on the cost of assistance.

Through the Handyworker Program, each scope of work is reviewed individually on a case-by-case basis to determine whether the lead-based paint regulations apply. Paint is not normally disturbed through the minor repairs completed, so the lead regulations typically do not apply.  In instances where the home was constructed prior to 1978, Village Staff ensures that the scope of work does not disturb paint.

Additionally, lead-based paint testing may be necessary for public facility projects for properties constructed prior to 1978.

**Actions planned to reduce the number of poverty-level families**

The 2023 Action Plan is also designed to assist low- and moderate-income residents through the various programs funded by CDBG.  Through the funding of the public service agencies, the homeless and poverty-level families are assisted by these organizations and their programs.  The Village works to coordinate these activities so that a homeless continuum of care is available to every person in need no matter what stage of the homeless continuum they are in.  By funding different agencies with unique programs, the residents are able to work their way from homelessness to self-sufficiency. In addition to providing housing and homeless assistance, the Village will also fund other agencies that provide services to Schaumburg’s low- and moderate- income residents to provide services that can help reduce the number of persons below the poverty line.

**Actions planned to develop institutional structure**

The Village is involved in all aspects of providing community development services to Schaumburg residents. For CDBG-funded programs, there are several Divisions/Departments involved. The Residential Rehabilitation Program & Handyworker Program are directly administered by the Community Development Department’s Planning Division; however, both the Code Enforcement Division and the Building Division are involved in conducting inspections of the homes that are being rehabilitated. Any construction permit fees up to $5,000 are waived for any CDBG-funded projects. The Engineering & Public Works Department manages public infrastructure projects, and the Econcomic Development Department manages economic development initiatives.  The Finance Department assists with the handling of CDBG funds.  The Village’s Health and Human Services Committee and Village Board, which are comprised of Schaumburg residents, all have roles in reviewing the Action Plan.

The Village also provides direct services to persons in need without the use of CDBG funds:

The Police Department’s Multi-Family Crime Free Housing Program is designed to assist tenants, owners, and managers of rental property in keeping drugs and other illegal activity away from their properties. Topics such as Housing Choice Vouchers and Fair Housing are included in the program. The benefits of the program allow for a stable, more satisfied tenant base, increased demand for rental units, lower maintenance and repair costs, increased property values, improved personal safety for tenants, landlords and managers, and peace of mind that comes when spending more time dedicated to routine management and less time on crisis control.

The Village Social Workers assist the homeless, abused, elderly and other persons that need immediate help. Some of the valuable services provided by the Social Workers include transportation, legal assistance, or money for emergency assistance. The social workers manage the following programs:

* Community Assistance Fund:  The Community Assistance Fund assists victims of domestic violence and other crimes, as well as other families in crisis situations that are referred from the police department.  This fund provides critical services such as transportation, housing, help with legal fees, and other expenses that other agencies cannot provide.
* Neighbors Helping Neighbors:  The Neighbors Helping Neighbors fund assists with residents who are at risk of having their water shut off.

The Village’s Nursing Division provides a variety of services to promote the physical and emotional well-being of Village residents. Services include limited in-home care, blood pressure/heart rate, blood sugar tests, body composition analysis, medication review, nurse consultation, children’s immunizations, and memory screening. The Division also provides blood drives, lending of medical equipment and disposal of medication, syringes and needles.

The Village of Schaumburg Barn houses the Teen Center and several senior programs including the Senior Meal Program, free health clinics, intergenerational programs with local youth, medical seminars, financial seminars, and social activities.

The Family Counseling Center provides evaluations and family therapy, individual therapy, couples therapy, and pre-marital counseling on a sliding scale.

The Transportation Department administers the Senior and Disabled Taxi Program, which provides subsidies in cooperation with licensed taxi companies. Seniors age 65 or older or persons with a medically-certified disability who reside in Schaumburg may be eligible for this program. The Transportation Department also manages the Dial-A-Ride-Transportation Program, which offers curb to curb bus service Monday through Friday.

**Actions planned to enhance coordination between public and private housing and social service agencies**

There are several non-profit groups that provide housing and social services to Schaumburg residents.  The Village plans to fund 9 public service agencies with public service assistance. Additionally, the Village will fund 3 public facility improvements.

**Discussion**

In addition to the use of CDBG funds, the Village has several non-CDBG funded programs in place to help facilitate the needs of low- and moderate-income residents.

# Program Specific Requirements

**AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)**

**Introduction**

The Village will comply with the CDBG Program specific requirements.  It is anticipated that 100% of CDBG funds will be utilized for low- and moderate-income persons.  All projects identified within the plan will be utilized for CDBG-eligible persons, households or areas.

**Community Development Block Grant Program (CDBG)**

**Reference 24 CFR 91.220(l)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

|  |
| --- |
|  |
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan | 0 |
| 5. The amount of income from float-funded activities | 0 |
| **Total Program Income:** | **0** |

**Other CDBG Requirements**

|  |
| --- |
|  |
| 1. The amount of urgent need activities | 0 |

|  |  |
| --- | --- |
|  |  |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low- and moderate-income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low- and moderate-income. Specify the years covered that include this Annual Action Plan. | 100.00% |

**Discussion**

The overall benefit from this Action Plan includes program year 2023.

**Attachments**

The following attachments will be incorporated into the Action Plan prior to submission to HUD.

1. Minutes from public hearing
2. Public Notice for the public hearing and 30-day comment period.
3. Signed CDBG (SF424 Application)
4. Signed CDBG Certifications