

SCHAUMBURG REGIONAL AIRPORT MEETING ROOM

RENTAL AGREEMENT

THIS AGREEMENT made and entered into by and between the Village of Schaumburg, Illinois, hereinafter called "Lessor," and Lessee, hereinafter called "Lessee."

WITNESSETH:

That in consideration of the promises and covenants herein contained, and payment made, the parties hereto agree as follows:

Lessor agrees to lease to the Lessee the following portion or portions of the Schaumburg Regional Airport Terminal Building, of the Village of Schaumburg, for the event and time specified:

Lessee: _____

Event: _____

Date: _____ Time: _____

FIRST TWO HOURS RATE	AMOUNT
<ul style="list-style-type: none">For Profit or Non-Schaumburg Organizations (\$50 per hour)Not-for-Profit Schaumburg Civic Organizations (\$35 per hour)Non-for-Profit Aviation Related Groups (No Charge)	
Each Additional Hour Rate: <ul style="list-style-type: none">For Profit or Non-Schaumburg Organizations (\$25 per hour)Not-for-Profit Schaumburg Civic Organizations (\$20 per hour)Non-for-Profit Aviation Related Groups (No Charge)	
TOTAL DUE *Check payable to: Village of Schaumburg (Due one week before event)	
Staff Use Only: Confirmed dates by: _____ Date: _____	

Lessee agrees to hold harmless and indemnify the Lessor from any claims or causes of actions arising out of the use of the Schaumburg Regional Airport Terminal Building.

The rental charge is required prior to or concurrent with the execution of this Lease.

It is understood and agreed that the terms and conditions, restrictions and special service provisions which are attached hereto are a part of this Contract, and the same are hereby incorporated herein by reference for all purposes. Lessee, by the execution of this agreement acknowledges that they have read such terms and conditions, restrictions and special service provisions and fully understands their meaning and effect. All ordinances of the Village of Schaumburg relating to rental, use, etc., of the building and premises herein leased are hereby incorporated herein by reference and made a part hereof for all purposes.

VILLAGE OF SCHAUMBURG - LESSOR

By: _____
Karyn Robles, Director of Transportation

LESSEE: _____

By: _____
(Contact Person)

Title: _____

Address: _____

City/State/Zip: _____

Email: _____

Phone: _____

Date: _____

MEETING ROOM

The Meeting Room measures approximately 20' x 26' totaling 520 sq. ft. The Meeting Room is furnished with stackable chairs and 2' x 4' folding tables. The room can be configured in several ways and seats up to 56 people. There is an attached kitchen area adjacent that can be used.

SCHAUMBURG REGIONAL AIRPORT MEETING ROOM

EVENT NAME: _____

Month/Date	Time	
	From:	To:
	From:	To:
	From:	To:
	From:	To:
	From:	To:
	From:	To:
	From:	To:
	From:	To:
	From:	To:
	From:	To:
	From:	To:
	From:	To:
	From:	To:

COMMENTS/NOTES: